

GENERAL MEETING

The minutes of the general meeting held in the Boardroom, Town Hall, Derby Road, Peel on 9 August 2016 at 7:30pm.

Present Mrs C. Moughtin (Chairman)
 Mr I. Davison (Deputy Chairman)
 Mr E. Convery
 Mr A. Jones
 Mr D. Lace

Apologise Ms H. Hannan
 Mr B. Heath

In attendance Mr D. Sewell (Clerk to Commissioners)

Action

CHAIRMAN'S WELCOME	16/044	The Chairman welcomed the Board to the first meeting in August.
-----------------------	--------	---

ITEM 1 MINUTES	16/045	The Chairman requested confirmation of the minutes. The Board agreed the minutes of the meeting held on 26 July 2016. Mr Jones proposed and the Deputy Chairman seconded this item.
----------------	--------	--

ITEM 2 MATTERS ARISING	16/046	<p>Item 16/036 Register of Electors</p> <p>The Board noted the communication outlining concerns relating to the Attorney General's statement in Tynwald in June 2016 were sent to the Chief Minister, Mrs Beecroft MHK, Mr Karran MHK, Mr Harmer MHK and Mr Crookall MLC. Mr. Jones stated he has read the act and is surprised by the Attorney General's response. He reported the Chief Secretary had not been impartial when problems were identified and other government officials were concerned about how this matter is being handled.</p>
---------------------------	--------	--

Item 16/040 Planning Applications

The Board noted the communication not opposing planning applications 16/00409/B (amended Drawings) 4 Factory Lane, Peel, 16/00737/B Plot 16 off Raad Kirree Varrey, Slieau Whallian View, Peel and 16/00770/B Plot 29 off Raad Kirree Varrey, Slieau Whallian View, Peel had been sent to the Department of Environment Food and Agriculture.

Item 16/041 Cruse Bereavement Care Walk

The Board noted the communication approving the proposed memory walk event along the disused railway track from Peel to St Johns scheduled for 18 September 2016 was sent to the organisers with a reminder for them to consult German Parish Commissioners and the Department of Infrastructure.

Item 16/041 Civic Sunday 2017

The Board noted the provisional date for 16 July 2017 had been arranged with the Castletown Silver Band and the Cathedral Isle of Man for the Corrin Hall. The Town Clerk advised the location of the service would be arranged once the Chairman was appointed in May 2017.

Item 16/042 Lead Member Standing Orders

The Board noted this deferred item from the meeting held on 26 July 2016 was to be discussed as agenda item 9.

Item 16/042 Notice of Motion Armed Forces Covenant

The Board noted this notice of motion item, given at the meeting held on 26 July 2016, was to be discussed as agenda item 10.

Item 16/042 Notice of Motion Appointment of Town Captain

The Board noted this notice of motion item, given at the meeting held on 26 July 2016, was to be discussed as agenda item 11.

Item 16/042 Peel School Crossing Patrol

The Board noted the communication not opposing the removal of the lunch time school crossing patrol service in Peel subject to a review before the autumn school half term break was sent to the Department of Home Affairs.

Item 16/042 Trees and Hedges Act

The Town Clerk reported he and Mr Jones had met the Peel resident to discuss the implications of using the Trees and Hedges Act. The Town Clerk advised he had subsequently received a formal application from the resident to use the Trees and Hedges Act. Mr. Lace requested the Town Clerk should assess the hedges on Belle Vue Lane.

Item 16/042 King Scallop Consultation

The Town Clerk reported the Deputy Chairman and he had not had an opportunity to discuss this

consultation with the local seafood producers. The Town Clerk advised this would happen before the closing date for the consultation.

Item 16/042 Adult Social Care Market Position Statement and Commissioning Intention for Older People on the Isle of Man

The Board noted a communication was sent to the Department of Health and Social Care outlining the Commissioners concerns relating to any impacts on sheltered housing, social housing and respite care provisions in Peel.

Item 16/043 Uneven Paving

The Board noted the communication was sent to the Department of Infrastructure requesting urgent attention to a number of locations where the block paving was uneven and asking when these areas were last inspected by the Department.

HOUSING ITEMS 16/047

Item 3 Planning Applications for Comment

The Town Clerk read a communication from Ms Hannan dated 7 August 2016 requesting the Board oppose planning application 16/00839/B for the construction of 6 apartments and retailing space for a café/restaurant use at the Former Workshop Crompton's Building, East Quay, Peel. The communication proposed there was inadequate parking available to serve the proposed development and all new buildings on East Quay should not be the same height as the recent development at The Loft as highlighted in a Department of Local Government and Environment study. Ms Hannan's communication agreed development at this location would improve the look of the quay but this was not the primary consideration in this instance. The Town Clerk advised he had contacted the Planning Officer to determine the planning status of the Department of Local Government and Environment's Peel East Quay Design Guide document which recommended it was important that any development respects the scale of the existing buildings. The heights can vary considerably as they already do but should not exceed 2/3 storeys. It would be wrong to have all buildings one height (as Douglas Promenade) although some tall buildings are necessary to keep the existing scale and respond to the vertical emphasis along the quay. The Town Clerk reported the applicant had not proven, through undertaking a parking survey, that a relaxation in

parking standard would not create on street parking problems in accordance with the requirements of the Isle of Man Strategic Plan. In addition, the applicant owned property at this location which did not form part of the development proposals at this time. He recommended the Commissioners seek a deferral of the application to allow the planning officer time to clarify the status of the Design Guide, obtain a parking survey from the applicant and a master plan for the other property owned by the applicant in the vicinity of this development proposal. The Board agreed to seek a deferral while this information is obtained or to object to this application in the absence of this information being provided.

The Board agreed not to oppose planning applications 16/00816/B Sheear, 2 Derby Road, Peel 16/00819/B 41 Michael Street, Peel and 16/00820/B 6 Peveril Avenue, Peel.

Item 4 Planning Decision Notified

The Board noted planning application 16/00409/B, 16/00608/B, 6/00629/B and 16/00377/B was approved and agreed to take no further action.

RECREATION ITEMS

16/048

Item 5 Queen Elizabeth II High School Prize Giving 12 September 2016

The Board noted the content of the communication dated 1 August 2016 requesting ongoing sponsorship of the Peel Town Commissioners Music Prize. The Deputy Chairman proposed the sponsorship continues and Mr. Convery seconded this proposal. The Board unanimously **agreed** to sponsor the £50 Peel Town Commissioners Music Prize and the Chairman would represent the Commissioners at this event.

Item 6 Cathedral Isle of Man Pilgrimage Trail Launch 12 September 2016

The Board noted the content of the application from Cathedral Isle of Man dated 22 July 2016 requesting permission for a procession from St Patrick's Isle to the Cathedral via Castle Street, Market Place, Michael Street and Atholl Place. Mr. Jones proposed this application was granted and Mr. Convery seconded this proposal. The Board unanimously **approved** this application.

Item 7 Marown Civic Service 18 September 2016
The Board noted the content of the invitation received from Marown Parish Commissioners dated 28 July 2016. The Chairman advised she would be unable to attend this service because a prior engagement was already scheduled for this date. Mr. Jones **agreed** to attend the Marown Civic Sunday Service. The Board **agreed** Mr. Jones would be the Commissioners' representative at this service.

Item 8 Ramsey Civic Sunday 11 September 2016
The Board noted the content of the invitation received from Ramsey Town Commissioners dated 2 August 2016. The Chairman advised she would attend this service as the Commissioners representative.

FINANCE AND
GENERAL ITEMS

16/049

Item 9 Lead Member Standing Orders
The Town Clerk read out a communication from Ms Hannan dated 8 August 2016 commenting on the contents of decision paper dated 26 July 2016. The main issues highlighted were:

- The standing orders should be written in gender neutral terms.
- There should be monthly reports with decisions of Committee Meetings, reported to the board.
- The four Lead committees to be given a budget and remain within that expenditure and the law.
- Regeneration should come under Works as there seems to be an inequality of functions (and Regeneration usually involves works) compared to Events and Commercial Innovation
- What is the the difference between monitoring, discharging, targeting and reporting in each of the Committee responsibilities.
- Who sets Budgets, that needs to be spelt out. In Option 2 agreed on 13th June in Finance and Staff Resources it states all matters connected with the preparation of the Budget ---- and the Income and Expenditure of the Board? But that seems to have been changed in the July 26th document.

The Town Clerk advised the document could be written in gender neutral terms if required by the

Board however; legal documents were usually written in male gender terms and the female gender was interchangeable. The Town Clerk highlighted the requirement in Section 24(m) of the proposed standing order for the Lead Member's to report to the next board meeting. He highlighted the proposed standing orders and schemes of delegation used the existing budget setting practices which involve the whole Board allocated funding each year to specific projects and functions undertaken by the Commissioners rather than allocating funding to Committees. The Town Clerk advised the standing orders prescribe functions which **may** be delegated and the scheme of delegation for the Lead Officer Committees specify the functions delegated to the Committee with the terms monitor, discharge, report etc. being used to define the scope of the Committees' authority. The Town Clerk advised regeneration could be put in a number of the Committees however; it was put in Events and Commercial Innovation because regeneration is a broad remit which extends beyond an individual construction project which is being undertaken by a Government Department. The Chairman and Mr. Jones stated they were content to leave the standing orders in the male gender. Mr. Convery reiterated the importance of the wider regeneration remit in Peel and believed it should remain in the Commercial Innovation Committee. He did not believe the current budget and funding arrangements required changing at this time and this could be reviewed in the future. Mr Convery asked which Commissioners resources would be available to administer the Committees' work. The Town Clerk highlighted section 24(n) of the standing orders which provided for this matter through allowing technical officer to attend the Lead Officer Committee meetings. The Chairman proposes a three month review of the proposed schemes of delegation for each Committee to permit the establishment of the Committees. This proposal was seconded by Mr. Jones. The Board unanimously **agreed** the adoption of the Lead Member Committee standing orders and schemes of delegation proposed with a three month review of the delegations to the Committees.

ITEM 9 NOTICE
OF MOTION –
ARMED FORCES
COVENANT

16/050

Mr. Jones proposed the Commissioners sign up to the basic form of the Armed Forces Covenant which would not increase the Commissioners financial commitment beyond the services currently being provided to support the armed

forces and their personnel. Mr. Convery seconded this motion subject to using the standard form of wording. The Board **agreed** unanimously for the Commissioners to enter into the basic standard Armed Forces Covenant which would not increase the current financial provisions approved by the Commissioners.

ITEM 10 NOTICE
OF MOTION –
APPOINTMENT
OF TOWN
CAPTAIN

16/051

The Town Clerk circulated an option appraisal document dated 9 August 2016 which considered retaining the Chairman of the Commissioners in this role; Requesting a neighboring Captain of the Parish performs this role; the Commissioners directly appointing a Town Captain and seeking volunteers for a Town Captain. The Town Clerk reported each option had benefits and disadvantages. The key issues was impartiality when holding requisition meetings from the Commissioners and other bodies; appointing a suitably qualified person with the key skills; and seeking approval for the appointment of a Town Captain who was not the Chairman of the Commissioners. On balance the Town Clerk recommended a combination of using the Chairman of the Commissioners and a neighboring Captain of the Parish could meet these objectives. Mr. Jones was in favour of the Commissioners appointing a single Town Captain for Peel. He believed this was an opportunity to recognise the community service of an individual in the town and it would permit the appointment of a suitably qualified person to chair requisition meetings which would ensure impartiality when Commissioners were involved in an issue. Mr. Convery seconded Mr. Jones proposal. The Chairman asked if the Town Captain would be permitted to attend Tynwald or equivalent ceremonial events. Mr. Jones stated the Town Captain appointment must have similar status to the other Captains and approval would be required from the Cabinet Office prior to making any appointments. The Board unanimously **agreed** to establish the appointment of a Town Captain.

ITEM 15 ANY
OTHER BUSINESS

16/052

The Town Clerk reported he had sent a copy of Minister Gawne's communication dated 25 July 2016 concerning Domestic Waste Disposal Charging 2016/17 to the Commissioners. The Board **agreed** the Town Clerk should reply to this letter highlighting their concerns over the early implementation of the new charging regime which was contrary to the briefings the Commissioners had received from the Department.

The Town Clerk reported the temporary 2 hour disk parking had been in place for two weeks and it had resulted in spaces being made available for shoppers visiting Peel. He advised a number of retailers had expressed satisfaction with this parking restriction and the Commissioners had received limited adverse comments from other car park users. The Town Clerk reported enforcement was being undertaken using advisory leaflets at present which appeared to be working. During this enforcement period a number of long stay untaxed vehicles had been identified for removal. Mr. Jones advised the Town Clerk to discuss the issue with the Department of Infrastructure staff to seek the early removal of these vehicles.

Mr. Jones advised he had attended the Municipal Association Meeting and Marown Parish Commissioners had reported their staff were restricted from raising issues at the Officer Waste Working Group by the Department's Officers. A member of the Municipal Association was tasked with assessing these difficulties and writing to the Minister. Mr. Jones stated his disappointment after the efforts which had been made in the last twelve months to improve relationships the experiences of officers from a number of authorities and the Minister's early introduction of a new waste charging regime was a serious setback.

Mr. Convery reported a retailer in Michael Street had requested the Board consider the construction of a multi-storey car park on the Douglas Street car park.

Mr. Convery reported he had attended an Island wide Civic Amenity sites meeting with the Department of Infrastructure. At this meeting the Department had reported they were using Island Drainage and Groundworks for recycling. The Department were trying to encourage the removal of small electrical items including irons and kettles from domestic waste. Mr. Convery advised there was a discrepancy around opening hours across the Island. The Western Civic Amenity site had raised an issue with the height barrier at the Eastern site which resulted in larger vehicles travelling to the Western site as an alternative.

The Deputy Chairman reported local restaurants were disposing of commercial waste in the bring banks.

The Deputy Chairman reported the land adjacent to the Commissioners' depot entrance off Glenfaba Road was in a poor condition.

The Deputy Chairman reported the Promenade toilets on Traditional Boat and Peel Carnival weekend were in a dirty condition at lunchtime and there was no soap in the dispensers.

The Deputy Chairman would like to thank the carnival organisers for the event which took place at the weekend in Peel.

Mr. Lace reported the existence of A frame signs on the Promenade which were a hazard to partially sighted and blind pedestrians.

The meeting ended at 8:47pm

A handwritten signature in black ink, appearing to be 'A. R. Q.' followed by a large flourish.

23.8.2016