

GENERAL MEETING

The minutes of the annual general meeting held in the Boardroom, Town Hall, Derby Road, Peel on 15 June 2017 at 7:00pm.

Present Mr I. Davison
Ms H. Hannan
Mr B. Heath
Mr A. Jones
Mr D. Lace

Apologise Mrs C. Moughtin
Mr E. Convery

In attendance Mr D. Sewell (Clerk to Commissioners)

			Action
CHAIRMAN'S WELCOME	17/025	The Chairman welcomed the Board to the June Commissioners' meeting and wished to record his condolences to those affected by the Grenfell Apartment block fire and the terrorist attacks in the United Kingdom.	
ITEM 1 MINUTES	17/026	The Chairman requested confirmation of the minutes. The Board agreed the minutes of the meeting held on 18 May 2017. Ms Hannan proposed this item and it was seconded by Mr Heath.	
ITEM 2 MATTERS ARISING	17/027	Item 17/19 Planning Application 17/00477/B The Board noted their response to not oppose this application, with a note highlighting the car parking did not provide a parking space for each residential unit, was sent to the Department of Environment, Food and Agriculture. Item 17/20 Sand Racing The Board noted the £350 funding approved by the Board was to be sent to the organisers on completion of the event. Item 17/24 Any Other Business Operational Items The Town Clerk reported the condition of the garden in Albany Road and the exterior paintwork on the Castle Street Apartments was being assessed for maintenance works. The Castle Street Apartments were scheduled to have works undertaken to improve their external security to the rear yard area. Ms Hannan asked if the condition of the painting of Castle Court Apartments could be	

considered within these works.

HOUSING ITEMS

17/028

Item 3 Property Asset Management Lead Member Committee Update

Mr Jones the Lead Member for Property and Asset Management circulated the minutes of the Property Asset Management Committee held on 10 May and he provided the following update:

The lead members had not opposed planning applications 16/01282/B Variation of Condition 1 of PA12/1301/B Repositioning of existing vehicular access and creation of new driveway, to extend period of permission for a further 4 years at Brickfield Poortown Road, Peel (amended Plans) subject to the Commissioners comments relating to providing a new access off Oak Road to this land not being withdrawn; 17/00369/B Replace windows at 12 Lake Lane, Peel; 17/00366/B Construction of single storey extension at 19 Market Street, Peel; 17/00373/B Erection of replacement conservatory at 2 Elm Drive, Ballawattleworth, Peel; 17/00430/B Replacement windows and door at 20 Shore Road, Peel; 17/00408/B Change of property type at plot 138, Slieau Whallian View, Peel; 17/00444 Erection of Illuminated sign at Shoprite Supermarket, Derby Road, Peel subject to the sign only being illuminated when the shop was open; and 17/00452/B Replacement windows at Flat 1, 6 Atholl Place, Peel.

The lead members noted planning application 16/00577/B Erection of four industrial units with mezzanine floors and associated parking at the former Brickyard site, Mill Road, Peel (Amended Plans) because it was a Commissioners' application and 17/00477/B Demolition of existing apartments and bungalows and erection of new apartments and refurbishment of remaining properties at Westlands, Peel was referred to the next Board meeting for consideration.

The lead members noted the planning decision notices for planning applications 17/00207/B approval of Replacement roof to rear conservatory at 13 Close Cronk, Peel; 17/00034/B Approval of single storey extension including installation of flue at 8

Tommy Clucas Avenue, Peel 17/00227/B Approval of replacement conservatory roof at 6 Fuchsia Avenue, Ballawattleworth, Peel; 17/00176/B Approval of replacement windows at 20 Market Street, Peel; 17/00171/B Approval of extension over garage at 5 Tynwald Close, Peel; 17/00188/B Approval of erection of sunroom at 2 Ballellis, Ballawattleworth Estate, Peel; 16/01355/B Refusal of replacement windows and doors at 8 Watson's Court, Church Lane, Peel; 17/00183/B Approval of replacement windows and door at 14 Patrick Street, Peel; 17/00235/B Approval of replacement of conservatory roof at Town House, Market Place, Peel; 17/00266/Con Approval of demolition of garage at The Manse 21 Atholl Street, Peel; 17/00285/B Approval of erection of store and widening of driveway at 1 Creggans Avenue, Peel; 16/01323/B approved at appeal erection of replacement dwelling at 10 Station Road, Peel; 17/00270/B Approval of removal of skylight at 44 Patrick Street, Peel; and 17/00252/B Approval of replacement windows and door at 14 Market Street, Peel. The lead members agreed no further action was required on these applications.

The lead members noted the management company were still waiting for a date for their contractor to complete the outstanding works on the first floor which they were coordinating with the development of the building on the opposite side of Douglas Street. The lead members noted the owners of 12 Market Street had now replied to the Town Clerk's communications and had confirmed he would be in Peel next week to take the sale of this property forward. The lead members noted the scaffold had been removed today from this property and the hoarding had been poorly secured to the building. The owner had assured the Commissioners the hoarding would be securely fixed to the building later today. The lead members asked the Town Clerk to check this work had taken place.

No street trader and collection licences were considered by the lead members and they noted the legal documentation for the purchase of the 23 older person's public sector housing properties at Slieau Whallian View, Peel had been signed on 28 April 2017.

The lead members noted the land registry documents were received on 10 May 2017 for signature by the Commissioners and they agreed a phased release of these properties later this year should be sought prior to the completion of the whole project in 2018.

The lead members noted no performance management updates were currently available for the lead members. The Officers had reported the performance figures for the Department's properties which the Commissioners had managed since early February 2017 would be separated out and made jointly with the Department of Infrastructure.

Item 4 Copy of Planning Applications to Local Authorities

The Board noted the content of the communication dated 30 May 2017 from the Department of Environment, Food and Agriculture. Ms Hannan stated the provision of paper copies of planning documentation should continue because all rate payers did not have access to computers. Mr Jones seconded Ms Hannan's proposal and stated paper copies of plans were easier to assess and measure dimensions on. The Board unanimously **agreed** to retain this essential service to display planning drawings provided by the Department at the Town Hall.

Item 5 Planning Applications for Comment

The Board noted no planning applications were available for consideration by the Board.

Item 6 Planning Decision Notified

The Board noted no planning applications decisions were available for consideration by the Board.

RECREATION ITEMS

17/029

Item 7 Events and Commercial Innovation Lead Member Update

The Chairman reported the lead members had met on 18 May 2017 and the following matters were discussed:

The lead members reported the Peel Day arrangements were all in place and all applications for street traders licences received by the Town Hall should be

forwarded to the Chairman to ensure he had made provision for their stalls. The street traders licence payment did not need to be made upfront and could be made on the day.

The lead members reported a meeting had taken place with the Moddey Dhoo TT Motorcycle Event organisers on 17 May 2017. It was agreed the Commissioners would undertake a letter drop to local residents in advance of the event; seek to provide an electricity point near the cliff face; install no parking cones on Church Street and Peveril Road; provide toilet facilities; provide cones and tape on Marine Parade; provide bin bags and additional bins; and provide a wooden ramp from the artificial grass area to the skate park at the bottom of the headlands steps.

The lead members noted the Board had approved at their meeting on 2 May 2017 the lead members' condition to provide the agreed financial support funding of up to £5,000 subject to reviewing the Carnival's accounts. The Town Clerk reported the Carnival organiser had provided the account information to him for review to allow the payment of this funding.

Mr Heath reported a member of the public had stated the slide in West View playground had an unusual ladder and the equipment required repainting. The lead members noted this piece of play equipment was designed for older children and if it is to be repainted the colour of the equipment should be changed to a brighter colour. Mr Heath reported a member of the public had advised him the equipment in the Marine Parade Skate Park was of substandard. Mr Heath suggested the lead members and officers should visit the new Tynwald Mill playpark when looking at new designs for play equipment.

The lead members noted no update or issues associated with the Ward Library or Leece Museum was available for this meeting. The lead members noted the WIFI was being installed at the campsite on 18 May 2017 and the shower block extension was completed.

The Chairman reported the lead members had met earlier today and reviewed the TT Peel

Day Event, Moddey Dhoo motorcycle events which would be reported to the next meeting of the Board. The Chairman reported the numbers at these events were reduced this year through TT racing taking place on Peel Day and the heavy rainfall experienced on the Moddey Dhoo motorcycle event. He reported the organization of these events and the campsite during the TT festival had gone well.

The Chairman reported a regeneration meeting had taken place on 17 May 2017 and a number of issues had been reported including the need for the new CCTV cameras, high kerbing, absence of disabled crossing facilities at junctions and the prolonged duration of the works beyond the advertised completion date. Ms Hannan reported the lamp column at the Corner House blocks the footway and there is evidence of damage at the top of the building. The Town Clerk advised this matter had been reported to the structural engineer responsible for refurbishing this building and they were undertaking ongoing monitoring until the upper storey of this building is refurbished.

The Chairman reported he would drop off application forms to the Town Hall for Peel in Bloom and the Soap Box Derby. Ms Hanan asked if advance planning was underway for the postponed Fire Festival. Mr Heath advised this was taking place and funding was being sought from a number of bodies for this event.

ITEM 8 NON SERVICED ACCOMMODATION STUDY	17/030	The Board noted the content of the communication from the Department of Economic Development.
ITEM 9 ARMED FORCES CELEBRATION 25 JUNE 2017	17/031	The Board noted the content of the communication dated 23 May from the Armed Forces Celebration Committee. The Chairman stated he would be unable to represent the Commissioners at this event on 25 June 2017. He asked the Town Clerk to send an email to all Commissioners to ascertain who was available to attend this event.
ITEM 10 CIVIC SUNDAY	17/032	The Chairman reported he had asked the Town Clerk to change the date of this event from 16 July 2017 to a suitable date in

September. In the meantime, he was considering an alternative event which instead, would provide a Christmas sleigh ride event for the residential areas of Peel in December. Mr Jones stated this was the Chairman's decision and a press release would be required to highlight a Civic Sunday event would not be taking place this year.

- | | | |
|--|--------|--|
| ITEM 11 FINANCE
AND STAFF
RESOURCE LEAD
MEMBER
COMMITTEE
UPDATE | 17/033 | Ms Hannan reported the lead members had met on 13 June 2017 and a full report would be provided at the next Board meeting. |
| ITEM 12 WORKS
LEAD MEMBER
COMMITTEE
UPDATE | 17/034 | Mr Lace reported no meeting had taken place in May because resources were being used to plan for the TT festival. The lead members had met earlier today and a full report would be provided to the next meeting. |
| ITEM 12 AUDIT
PLAN | 17/035 | The Board noted the content of the letter dated 5 th May from Grant Thornton. The Chairman proposed signing this document for their external auditor subject to adding the Town Clerk to the key contact points for the client team with specific reference to his corporate governance responsibilities for the Commissioners. This was seconded by Ms Hannan and the Board unanimously agreed . The Chairman signed the Audit Plan |
| ITEM 14 REGISTER
OF ELECTORS
FREEDOM OF
INFORMATION
REQUEST | 17/036 | The Board noted the content of the communication dated 25 May 2017 from the Cabinet Office. The Town Clerk reported, at the request of Mr Jones, he had sought legal advice on this matter from the Commissioners' advocate. He had advised the Commissioners had a strong case for the release of this information because the number of persons affected and the impact they suffered made significant public interest issue the Attorney General had already made comments in Tynwald the Cabinet Office had refused to release this information previously on a number of occasions prior to the Freedom of Information request being lodged; a petition of dolence could not be submitted because of the duration of time which had passed and the legislation had not been changed which could result in these circumstances reoccurring. Mr Jones stated he |

believed the Commissioners should seek a review of this decision because it caused a great deal of difficulties to voters and elected Commissioners. He reiterated the law had not changed and this could happen again. Mr Lace seconded Mr Jones proposal and the Board unanimously **agreed** to seek a review of this decision.

ITEM 15
PURCHASE OF 23
PROPERTIES AT
SLIEAU
WHALLIAN VIEW
LAND REGISTRY
DOCUMENTS

17/037

The Board noted the content of the documents and the Town Clerk advised he was content with these documents. Mr Jones proposed the documents should be signed by the Chairman on behalf of the Commissioners. This was seconded by Mr Lace and the Board unanimously **agreed**. The Chairman signed the land registry documentation.

ITEM 16 PEEL
YOUTH CLUB
SUMMER
ACTIVITIES

17/038

The Board noted the contents of the two undated letters from Peel Youth Club. The Board expressed support for the Youth Club's application for funding although concerns were highlighted in relation to the nutritional quality of food proposed and shortfall in ongoing funding for this scheme. Mr Heath proposed the Commissioners should provide £1,000 financial support towards the costs of providing the extended hours for the youth club during the summer holidays and to invite the Youth Club representatives to discuss fund raising initiatives with the Commissioners to permit this service to continue in the future. This proposal was seconded by Mr Jones and the Board unanimously **agreed**.

ITEM 17 ANY
OTHER BUSINESS

17/039

Mr Jones reported the Scouts were keen to visit the Board to witness a Commissioners' meeting taking place.

Mr Jones reported the Peel and Western District Committee lease for the small areas of Commissioners' land required to facilitate future developments of the Westlands site was scheduled to be signed in the near future.

Mr Jones reported the Commissioners could visit the new Westlands building off Douglas Road on 28 June 2017 at 4pm and after investigation he had been advised the height of the doors and skirting boards was designed to permit the easy fitting of carpets in the new complex.

Mr Heath requested a new printer and hard drive to replace these items which had stopped working at the Ward Library. The Town Clerk reported these items had been ordered from existing budgets.

Mr Heath reported funding was required for the Commissioners' disaster recovery facilities at the Ward Library and for information technology hardware connects to the Boardroom. The Town Clerk reported there was £5,000 in the accounts for these proposals. Ms Hannan seconded this proposal which the Board unanimously **agreed**.

Ms Hannan asked who empties the bins around the Castle. The Town Clerk advised this was Manx National Heritage responsibility.

Ms Hannan requested a progress report on the installation of new street lighting in the town.

Ms Hannan raised concerns about the planning resurfacing in Market and Castle Streets which could damage buildings and cellars and the advance notice provided to businesses was inadequate.

Ms Hannan reported an overgrown hedge at the junction of Rheast Lane and Douglas Road.

Ms Hannan reported problems with parked motorhomes on West Quay and asked if the Boat Park could be used in the summer to address the concerns raised by residents at the recent requisition meeting on this matter.

Ms Hannan requested an update on the installation of waymarking signage in the town.

Mr Lace proposed providing pigeon spikes for the Old Post Office purchased by the Commissioners. Mr Jones seconded this proposal and the Board unanimously **agreed**.

The Chairman stated the height restriction on Fenella beach car park was successful during the TT festival and he would like the Board to consider permits for motorhomes in this car park at a future Board meeting.

The meeting ended at 8:46pm